



# MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT

IRN # 045500

## STUDENT RECORDS REQUEST

Please release all appropriate past and present academic, discipline, medical, confidential and special education records (including psychological information, diagnostic summaries, IEPs, etc.) on the student named below. Records should be scanned/mailed/faxed to the school address indicated below.

STUDENT NAME	BIRTH DATE	GRADE
SIGNATURE OF PARENT/GUARDIAN	RELATIONSHIP	DATE

Name and address of school releasing records:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Phone: \_\_\_\_\_  
 Fax: \_\_\_\_\_  
 Contact: \_\_\_\_\_

### The following should be completed by the prior school, IF APPLICABLE:

Student's last day of attendance: \_\_\_\_\_

The records for the above student CANNOT be released because (check all that apply):

Fees due (Amount owed: \_\_\_\_\_)     Grades incomplete     No records available

Books not returned (Titles): \_\_\_\_\_

If the student has been expelled, please include details of expulsion (reason and dates): \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

Signature of person completing form

Date

- |                                                                                                                                                                                                                  |                                                                                                                                                                                                             |                                                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> <b>MCCORMICK ELEMENTARY</b><br>751 Loveland-Miamiville Road<br>Loveland, OH 45140<br>Phone: (513) 575-0190<br>Fax: (513) 575-4019<br>Attn: Nancye Bruck<br>Bruck_n@milfordschools.org   | <input type="checkbox"/> <b>PATTISON ELEMENTARY</b><br>5330 South Milford Road<br>Milford, OH 45150<br>Phone: (513) 831-6570<br>Fax: (513) 831-9693<br>Attn: Kathy Barrows<br>Barrows_k@milfordschools.org  | <input type="checkbox"/> <b>MILFORD JR. HIGH SCHOOL</b><br>5735 Pleasant Hill Road<br>Milford, OH 45150<br>Phone: (513) 248-3444<br>Fax: (513) 248-3451<br>Attn: Cindy Bryant<br>Bryant_c@milfordschools.org |
| <input type="checkbox"/> <b>MEADOWVIEW ELEMENTARY</b><br>5556 Mount Zion Road<br>Milford, OH 45150<br>Phone: (513) 831-9170<br>Fax: (513) 831-9340<br>Attn: Diane Moore<br>Moore_d@milfordschools.org            | <input type="checkbox"/> <b>CHARLES L. SEIPALT ELEMENTARY</b><br>900 State Route 131<br>Milford, OH 45150<br>Phone: (513) 831-9460<br>Fax: (513) 248-5443<br>Attn: Marcia Dauw<br>Dauw_m@milfordschools.org | <input type="checkbox"/> <b>MILFORD HIGH SCHOOL - NGC</b><br>One Eagles Way<br>Milford, OH 45150<br>Phone: (513) 576-2278<br>Fax: (513) 576-2277<br>Attn: Paula Harvey<br>Harvey_p@milfordschools.org        |
| <input type="checkbox"/> <b>MULBERRY ELEMENTARY</b><br>5950 Buckwheat Road<br>Milford, OH 45150<br>Phone: (513) 722-3588<br>Fax: (513) 722-4584<br>Attn: Allison Wojtkiewicz<br>Wojtkiewicz_a@milfordschools.org | <input type="checkbox"/> <b>BOYD E. SMITH ELEMENTARY</b><br>1052 Jer-Les Drive<br>Milford, OH 45150<br>Phone: (513) 575-1643<br>Fax: (513) 575-2835<br>Attn: Jody Gilman<br>Gilman_j@milfordschools.org     | <input type="checkbox"/> <b>MILFORD HIGH SCHOOL</b><br>One Eagles Way<br>Milford, OH 45150<br>Phone: (513) 576-2203<br>Fax: (513) 831-9714<br>Attn: Darragh Naylor<br>Naylor_d@milfordschools.org            |